

REQUEST FOR PROPOSAL (RFP)

Impact Assessment of Climate Resilient Coastal Cities (CRCC) Project

Malvan, Guhagar & Dahanu, Maharashtra

Issued by: CDD India

Date :14th November,2025

1. Background

CDD India is implementing the **Climate Resilient Coastal Cities (CRCC)** project in **Malvan, Guhagar, and Dahanu** in Maharashtra. The project focuses on:

- Enhancing community awareness and behaviour on WASH and climate resilience
- Strengthening SWM and FSM systems and related service delivery
- Promoting nature-based and climate-resilient solutions
- Building institutional capacity and integrating climate resilience into ULB planning

A **baseline indicator framework** has been developed for the three cities, covering social, environmental, service delivery and governance indicators. CDD India now invites proposals from qualified agencies to conduct an **independent impact assessment** against these baseline indicators.

2. Objectives

The impact assessment will:

1. Measure **changes in key indicators** since the baseline in Malvan, Guhagar and Dahanu.
2. Assess **effectiveness and outcomes** of project interventions at community and ULB level.
3. Document **good practices, lessons and case stories** on climate resilience building.

4. Provide **practical recommendations** for consolidation, scaling and replication.

3. Scope of Work

The assessment will cover all three project towns and the following thematic areas (as per baseline indicators shared by CDD India):

- **Community Awareness & Behaviour Change**
 - Reach of awareness programmes, adoption of improved WASH and climate-smart practices, participation of women, youth and vulnerable groups.
- **Environmental & Climate Resilience**
 - Improvements related to mangrove/coastal protection, reduction in dumping/littering, flood/storm preparedness and climate risk perception.
- **Infrastructure & Service Delivery (SWM & FSM)**
 - Changes in collection, segregation and disposal; desludging coverage; performance and O&M of decentralized / nature-based systems where applicable.
- **Governance & Institutional Capacity**
 - ULB staff trained, adoption of SOPs and systems, integration of project recommendations into ULB plans, functioning of monitoring mechanisms.

The consultant must use the **baseline indicator sheet** provided by CDD India as the primary results framework.

4. Suggested Methodology

Proposals should outline a **mixed-methods** approach, including at minimum:

- **Quantitative**
 - Household surveys in all three towns (with clear sampling strategy)
 - Structured questionnaires for ULB staff and service providers
- **Qualitative**
 - Focus group discussions (women, youth, vulnerable groups)

- Key informant interviews (ULB officials, CDD team, community leaders, operators)
- Short case studies/human stories showcasing climate resilience outcomes
- **Analysis**
 - Comparison with baseline values (town-wise and thematic-wise)
 - Gender and inclusion lens
 - Identification of outcomes, gaps and sustainability issues

The final methodology will be agreed with CDD India during inception.

5. Key Deliverables & Timelines

1. **Inception Report** (within 2 weeks of award)
 - Refined methodology, sampling plan, tools, work plan aligned with baseline indicators.
2. **Clean Data Sets & Field Documentation**
 - Raw and cleaned data (Excel/CSV), field notes, FGD/KII summaries, photos.
3. **Draft Impact Assessment Report**
 - Structured against thematic areas and baseline indicators; town-wise findings; case studies.
4. **Final Impact Assessment Report & Presentation**
 - Revised report incorporating feedback.
 - PPT summarising key findings and recommendations.

Indicative duration: 8–10 weeks from contract signing.

6. Eligibility Criteria

- Experience in **impact assessments** in WASH, climate resilience, environment or urban development.
- Prior work with **urban local bodies** and/or **coastal or climate-vulnerable communities** (desirable).
- Demonstrated capacity for **field research in Maharashtra** (Konkani/Marathi proficiency preferred).
- Multi-disciplinary team including at least:
 - Team Leader (Urban/Climate/WASH specialist)

- M&E/Data Specialist
- Field Coordinator and enumerators.

7. Proposal Contents

7.1 Technical Proposal

- Understanding of the assignment and context
- Proposed methodology and sampling plan
- Team composition and roles (with CVs of key personnel)
- Workplan and timeline
- Brief description of similar assignments (with at least 2 references)

7.2 Financial Proposal

- Activity-wise and component-wise budget (professional fees, travel, field costs, data processing, taxes)
- Total cost in INR, inclusive of all applicable taxes.

8. Evaluation Criteria

- Technical Proposal – **70%**
 - Approach & methodology – 30%
 - Relevant experience – 20%
 - Team qualifications – 20%
- Financial Proposal – **30%**

CDD India reserves the right to accept or reject any or all proposals without assigning any reason.

9. Submission Details

Interested agencies are requested to submit their **Technical and Financial Proposals (separate files)** by email to:

procurement@cddindia.org

Subject line: *“RFP – Impact Assessment of CRCC Project – Malvan, Guhagar & Dahanu”*

Submission deadline: 21st November, 2025